Checklist of the formalities before arrival at FHWS

The following formalities should be done before your arrival at FHWS:

☐ Enrol online via the application portal

If you want to study at FHWS, you must enrol online in the FHWS application portal by following the instructions in the admission email. Students should submit online the documents listed in the acceptance letter. The department in charge for the enrolment procedure is the Department of Student Affairs (HSST).

☐ Accommodation

Since finding an accommodation in Germany could be very difficult and take quite some time, look for a room or an apartment in time.

☐ Visa

Applicants from non-EU member states partly require a visa for their study stay in Germany. They have to apply for it at the German embassy in their home country.

☐ Health insurance

In order to enrol at FHWS, students need a valid health insurance. Students can contact a German public health insurance before their arrival to Germany and take out an online contract and start paying after arrival in Germany.

☐ Registration for the orientation programme

During the orientation programme, international students receive support in handling administrative formalities and get important information about their studies at FHWS and life in Germany.

☐ Registration for the buddy programme

The study programme of International Management offers buddy programmes for their first semester international students. You can register by email.

☐ Preparation of your journey

Plan your trip to Germany in time in order to attend the orientation programme.

☐ Join our Facebook group

According to your study programme, you can join our Facebook group in Würzbrug or Schweinfurt.